

**SUMMIT COUNTY CHILDREN SERVICES
BOARD OF TRUSTEES
MARCH 24, 2026 MEETING MINUTES**

Board Members	Board Members	Executive Team
✓ Keith Malick, Chair	✓ Traci Buckner	✓ Cassandra Holtzmann
Patrick Bravo, Vice-Chair	✓ Anne Connell-Freund	✓ Darin Kearns
✓ GinaKaye Maddox, Secretary	✓ Beth Gracey	✓ Liz Mangon
✓ Anna Arvay	Megan Recker	✓ Sushi Moore
Omar Banks	✓ Katie Stoyhoff	✓ Catherine Van Horne
✓ Kemp Boyd		

Staff Present: Dawn Boudrie, Margaret Cross, Jon Hart, Ray Jacobs- Security, Tracy Mayfield, Erin Pemberton, Ann Ream, Leah Rogers, Erica Sabados, Laura Sasser, Mary Serapiglia, Deanna Shriver, Jennifer Snyder, JoAnn Dunson - Recording Secretary

Call to Order and Roll Call

- Chair Malick called the meeting to order at 4:39 p.m.
- Roll call was taken.

Approval of Meeting Minutes

- Chair Malick requested a motion to approve the minutes of February 24, 2026.
- Pastor Boyd moved to approve the minutes; seconded by Ms. Gracey.
- All were in favor and the motion carried.

Public Comment

- Mr. Lavery addressed the Board regarding agency policies and procedures.

Committee Reports

- **Women's Auxiliary Board (WAB)**
 - Erin Pemberton reported on 2025 donations.
 - She also shared recent WAB activities that they participated in.
- **Resources Committee**
 - Committee Vice Chair, Stoyhoff, reported that the committee met today
 - Chief Financial Officer (CFO)/Deputy Director Kearns presented the Financial Statement Report as of February 28, 2026.
 - **Resolution 03-2026-24/A**
 - Approval of the three-year agreement with Binti, Inc for the purchase of its software service to support foster care and adoption recruitment and retention and family finding
 - Amount not to exceed \$371,000
 - Committee Vice Chair, Stoyhoff, made a motion to approve; seconded by Pastor Boyd.
 - All were in favor and the motion carried.
 - **Resolution 03-2026-24/B**

- Approval of one-year agreement with Caring for Kids for foster care and adoption home studies
- Amount not to exceed \$200,000
- Committee Vice Chair, Stoyloff, made a motion to approve; seconded by Ms. Buckner.
- All were in favor and the motion carried.
- **Resolution 03-2026-24/C**
 - Approval of one-year agreement with Adopt America Network for foster care and adoption home studies
 - Amount not to exceed \$200,000
 - Committee Vice Chair, Stoyloff, made a motion to approve; seconded by Ms. Connell-Freund.
 - All were in favor and the motion carried.

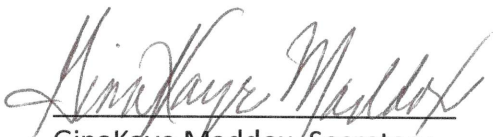
Executive Director's Report

- Executive Director Holtzmann highlighted the following:
 - Reference to QI Data- provided to the Board every 3 months
 - Caseloads
 - Cases being managed monthly by each department have been going well
 - Investigations have improved greatly
 - Thank you to the staff and leadership who worked to bring the numbers up
 - Intake's latest data was shared- just under 2% from reaching the mandate goal
 - Improvement seen due to staffing, intake stipend brought more experienced workers back to Intake and law enforcement communication
 - Department Director Boudrie agreed staffing and the stipend has helped with the improvements
 - Supervisors have remained steadfast
 - Improved culture/climate
 - Custody/Placement
 - Youth aged 14+
 - Agency is working to find older youth homes when they are in our permanent custody
 - New children coming into permanent custody
 - Compliance Measures
 - State reviews this every two years
 - Meeting State standards
 - Ongoing/Protective/Adoptions
 - Number of adoptions that were finalized
 - Number of cases that were transferred to/closed by Protective
 - Agency Staffing
 - New Hires/Exits
 - START- third dyad
 - First county in state with three dyads
 - Congratulations to Tracy Mayfield
 - Program helps parents/caregivers address substance abuse issues
 - Provides resources and intensive work

- Helps families stay together
- OneOhio Grant inquiry has been sent
 - Requested \$150,000- One Peer Mentor in Intake to accompany the agency
 - Tracy Mayfield shared information about process
 - Anne Connell-Freund suggested sharing Grant information with County Representatives
- Student Intern, Kailie Coles has been assisting with Multi-System Youth cases
 - Organized Young Adults Resource Fair
 - 19 community resource partners
 - 79 youth attended
- Summit County Children Services (SCCS) was approved to join Ohio Child Welfare Fellowship Program
 - Piloting this program with one Summer/Fall fellow and one Fall/Spring fellow
 - Provides students with hands on experience in child protective careers
- JR6 policy changes with APD
 - Expected to be finalized in April
- Pre-trial meetings continue being held by the Legal Department
- Tracy Mayfield provided agency updates
 - Judy Sturgill- awarded Community Advocate Award through Caring for Kids
 - Most senior member of the Adoption team
 - Colleen Stewart- named Ohio START Supervisor of the Year
 - The award will be received at annual conference in May
- Ann Ream shared Child Abuse Prevention Month Activities
 - List of events was provided to the Board
 - RubberDucks home opener
 - Wear Blue Everyday
 - Promote Prevention
 - Appreciate Community Partners at Appreciation Breakfast- 4/30/26
- Ray, SCCS Security thanked the Board for keeping TD Security contract
 - He shared he felt SCCS was a very special place

Adjournment

- Chair Malick requested a motion to adjourn.
- Pastor Boyd moved; seconded by Ms. Buckner.
- All were in favor and the motion carried.
- The meeting adjourned at 5:10 p.m.


 GinaKaye Maddox, Secretary
 Board of Trustees


 Cassandra A. Holtzmann, JD, LPA
 Executive Director