

Kinship Permanency Incentive

SUMMIT COUNTY CHILDREN SERVICES

<p>ORC: 5101.801; 5180.52</p> <p>OAC: 5180:2-40-04; 5180:2-42-18</p> <p>USC: N/A</p> <p>CFR: N/A</p> <p>Other Supporting Authority: N/A</p> <p>BOT Resolution #: N/A</p>	<p>ORIGINAL: 1/2006</p> <p>REVISION/REVIEW: 2/06; 12/08; 3/19/09; 12/28/11; 8/06/18; 3/6/2026</p> <p>NEXT REVIEW: 3/6/2031</p> <p>RELATED FORM(S): DCY 01501; DCY 04059</p> <p>RELATED PROCEDURE/POLICY(IES): N/A</p>
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| <input type="checkbox"/> Administrative
<input checked="" type="checkbox"/> Fiscal
<input type="checkbox"/> Human Resources
<input type="checkbox"/> Information Technology | <input type="checkbox"/> Legal
<input type="checkbox"/> Safety & Security
<input type="checkbox"/> Social Services - All Departments
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All Staff Bargaining Unit Non-Bargaining Management

POLICY:

Summit County Children Services (SCCS) accepts applications for the state-funded Kinship Permanency Incentive Program (KPI) for applicants residing in Summit County. SCCS adheres to the KPI program procedures outlined in Ohio Administrative Code rule 5180:2-40-04.

PROCEDURE:

Initial Application

Upon request, SCCS provides the Application for Kinship Permanency Incentive (DCY 01501) to caregivers.

The following documents and verification are required to accept an application as complete:

1. Completed DCY 01501
2. Court documents that show the caregiver was awarded legal custody or guardianship of the child for which they are applying for KPI.
3. Documents that verify income for example, recent pay stubs, letter from employer, etc.
4. Verify a kinship assessment/home study or foster care home study for purposes of placement has been completed by a Public Children Services Agency (PCPA) or a Private Child Placement Agency (PCPA).

Once a completed application is received, SCCS determines eligibility and provides notification to the caregiver of the approval or denial, or notification that the application is incomplete, within fifteen (15) business days of receipt of the application and supporting documents.

If the application is incomplete, SCCS directs the caregiver to submit the missing information within ten (10) calendar days. If the information is not received within the specified timeframe, the application is denied.

If the application is incomplete due to the caregiver needing a kinship assessment, , SCCS notifies the caregiver and makes a referral to the hotline and requests a Family In Need of Services (FINS) case to complete the kinship home assessment.

Kinship home assessments for KPI applications are completed by the Kinship Assessment Unit under the Placement Services Department.

Redeterminations

SCCS notifies the caregiver that they are required to submit a new application every six (6) months to continue to receive the KPI payments. Eligibility is determined when applications are received so long as the caregiver resides in Summit County.

SCCS enters applications and incentive payments into SACWIS.

If SCCS determines that a caregiver has received a fraudulent incentive, the caregiver shall be ineligible to participate in the KPI program for any child. SCCS will document this in SACWIS.

The Ohio Department of Children and Youth (ODCY) may issue an order at any time suspending the intake of any applications for KPI in order to confine KPI expenditures to appropriated state funds. During a program suspension, all applicants are advised that a suspension is in effect. All applications are denied during the same time that a suspension is in effect. No waiting lists are established during periods of suspension.