

**SUMMIT COUNTY CHILDREN SERVICES
BOARD OF TRUSTEES
MAY 27, 2025 MEETING MINUTES**

Board Members		Board Members		Executive Team	
✓	Anne Connell-Freund, Chair	✓	Patrick Bravo		Cassandra Holtzmann
✓	Keith Malick, Vice-Chair	✓	Traci Buckner	✓	Amy Davidson
	GinaKaye Maddox, Secretary	✓	Beth Gracey		Darin Kearns
✓	Anna Arvay	✓	Megan Recker	✓	Liz Mangon
	Omar Banks	✓	Katie Stoyhoff	✓	Sushi Moore
✓	Kemp Boyd			✓	Catherine Van Horne

Staff Present: Josh Brewer- Security, Margaret Cross, Jon Hart, Tim Longworth, Leah Marino, Jessica Miller, Ann Ream, Erica Sabados, Deanna Shriver, Jennifer Snyder, JoAnn Dunson - Recording Secretary

Call to Order and Roll Call

Chair Connell-Freund called the meeting to order at 4:39 p.m. and a roll call was taken.

Board Chair Connell-Freund informed the board about the serious car accident that Executive Director, Cassandra Holtzmann was involved in. She stated thoughts and prayers will continue for Cassandra and her family. The board is hopeful that she will return as Executive Director in the future. New board member, Megan Recker was introduced. Ms. Recker gave a brief introduction of herself.

Approval of Meeting Minutes

Chair Connell-Freund requested a motion to approve the minutes of April 22, 2025. Mr. Bravo moved to approve the minutes; seconded by Ms. Arvay. All were in favor and the motion carried.

Public Comment

Mr. Lavery addressed the board regarding agency policies and procedures and shared his opinion of Akron Public Schools.

Committee Reports

Resources Committee

Committee Chair Malick reported that the committee met today. The minutes were approved, and Department Director Deanna Shriver reviewed the Financial Statement Report as of April 30, 2025.

Resolution 05-2025-27/A

Committee Chair Malick made a motion to approve the SCCS Administration to enter into an agreement with Central Flooring and Acoustics, Inc. to provide such flooring replacement at the SCCS campus at a cost which may be less than but shall not exceed \$35,000; seconded by Ms. Stoyhoff. All were in favor and the motion carried.

Resolution 05-2025-27/B

Committee Chair Malick made a motion to approve the SCCS Executive Director to enter in to a Supplemental Agreement with the Communications Workers of America (CWA) Local 4546, AFL-CIO to

amend the current Collective Bargaining Agreement for 2024-2026 with provision Section 602.08 Intake Differential; seconded by Ms. Gracey. All were in favor and the motion carried.

Resolution 05-2025-27/C

Committee Chair Malick made a motion to approve the SCCS Executive Director to enter into a one-year agreement with LexisNexis beginning July 1, 2025, for the provision of its Accurant service for a total amount not to exceed \$31,000 annually with the option to extend such agreement for four additional one-year terms; seconded by Pastor Boyd. All were in favor and the motion carried.

Resolution 05-2025-27/D

Committee Chair Malick made a motion to approve the SCCS Executive Director to purchase from USI Insurance Services, LLC Professional/General/Umbrella Insurance coverage through the carrier Old Republic for a one year period commencing May 31, 2025 for an amount that shall not exceed \$292,198 and Cyber Insurance coverage through the carrier Corvus for a one year period commencing May 31, 2025 for an amount not to exceed \$12,805 and issue payment to USI Insurance Services, LLC for broker services in the additional amount that shall not exceed \$25,000 for a total amount not to exceed \$330,003; seconded by Ms. Buckner. All were in favor and the motion carried.

Resolution 05-2025-27/E

Board Chair Connell-Freund presented the resolution to approve the appointment of Darin Kearns to the position of Interim Executive Director for Summit County Children Services effective May 27, 2025. Ms. Arvay made a motion to approve; seconded by Mr. Malick . All were in favor and the motion carried.

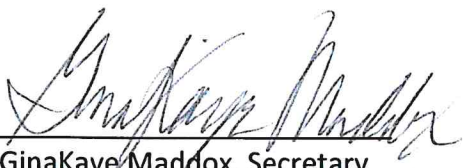
Chair Connell-Freund Report Out

Chair Connell-Freund addressed the board about the difficult time that the agency will be facing during Executive Director Holtzmann's recovery and absence. She informed the board that flowers cannot be sent at this time due to Cassandra's hospitalization. She advised that cards should be sent to SCCS, and the agency will ensure she gets them. She also requested that Cassandra and her family remain in everyone's thoughts, prayers, meditations or whatever you believe in. It was shared that Julie Lackney will continue sending updates to the board regarding Cassandra's recovery, and Deputy Director Mangon will be emailing staff to inform them of support services available.

Department Director Ann Ream shared the drafted media release regarding Executive Director Cassandra Holtzmann's accident. Deputy Director Liz Mangon shared that a revision will be made to the draft which will inform the community that Darin Kearns will be Interim Executive Director in Ms. Holtzmann's absence.

Adjournment

Chair Connell-Freund requested a motion to adjourn. Mrs. Stoyntoff moved; seconded by Ms. Gracey. All were in favor and the motion carried. There being no further business, the meeting adjourned at 5:02p.m.



GinaKaye Maddox, Secretary
Board of Trustees



Darin Kearns
Interim Executive Director