

**SUMMIT COUNTY CHILDREN SERVICES**

**RESOLUTION 01-2023-24/B**

**WHEREAS**, Ohio Revised Code Section 5153.34 authorizes the Summit County Children Services (SCCS) Board of Trustees to acquire such goods and services as are necessary for the proper conduct of its work; and,

**WHEREAS**, pursuant to Resolution 07-2022-26/B, the SCCS Board of Trustees approved the 2023 Operating Budget as submitted by the SCCS Administration; and,

**WHEREAS**, the 2023 Operating Budget included the purchase of certain goods and services costing in excess of Fifty Thousand Dollars (\$50,000), for which the SCCS Administration must secure approval from the SCCS Board of Trustees to issue Requests for Proposals (RFPs) or Invitations to Bid (ITBs) in accordance with the SCCS Procurement Plan; and,

**WHEREAS**, Exhibit A, attached hereto, itemizes those budgeted goods and services anticipated to be purchased in 2023 along with estimated costs and approximate dates for release of the respective RFPs or ITBs; and,

**WHEREAS**, the SCCS Administration is requesting that the SCCS Board of Trustees authorize the issuance of such RFPs or ITBs for such amounts and at such times as set forth in Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** the SCCS Board of Trustees hereby authorizes the SCCS Administration to issue RFPs and ITBs in accordance with the schedule and for the respective estimated costs listed in Exhibit A.

  
\_\_\_\_\_, CHAIR  
Anne M. Connell-Freund, Chair

## SUMMIT COUNTY CHILDREN SERVICES

### RESOLUTION 01-2023-24/C

**WHEREAS**, Summit County Children Services (SCCS) supplements the services it provides to the children under its care through the use of donated funds; and,

**WHEREAS**, SCCS maintains under its guardianship children's savings accounts for children placed in its custody; and,

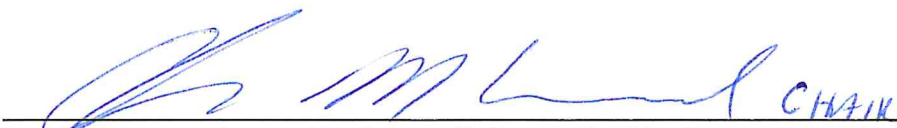
**WHEREAS**, the referenced funds are maintained in investment instruments and bank checking accounts in accordance with the Ohio Revised Code and SCCS exercises internal control over these funds requiring multiple signatures for the release of any payments; and,

**WHEREAS**, Sushila Tripathy-Moore is now the SCCS Deputy Director of Social Services-Resources; and,

**WHEREAS**, SCCS wishes to instruct the applicable banking institutions to add Sushila Tripathy-Moore to the list of authorized signatories as follows:

Cassandra Holtzmann  
Darin C. Kearns  
Amy Davidson  
Valarie Nash  
Catherine Pomeroy Van Horne  
Sushila Tripathy-Moore

**NOW, THEREFORE, BE IT RESOLVED**, the SCCS Board of Trustees hereby authorizes the SCCS Administration to notify the relevant banking institutions to **add Sushila Tripathy-Moore** to the list of authorized signatories for SCCS accounts effective January 24, 2023.

  
Anne M. Connell-Freund, Chair

## SUMMIT COUNTY CHILDREN SERVICES

### RESOLUTION 01-2023-24/D

**WHEREAS**, Ohio Revised Code Section 5153.34 authorizes the Summit County Children Services (SCCS) Board of Trustees to acquire such goods and services as are necessary for the proper conduct of its work; and,

**WHEREAS**, pursuant to Resolution 01-2022-25/C and consistent with the proper conduct of its work, in furtherance of SCCS' mission and to ensure a safe and well-maintained campus, SCCS issued an invitation to bid for the installation of an upgrade to the security badge access system on the SCCS campus; and,

**WHEREAS**, pursuant to Resolution 05-2022-24/D, the SCCS Administration entered into an Agreement with North Electric, Inc. to provide installation of an upgrade to the security badge access system on the SCCS campus at a cost which may be less than, but shall not exceed, Eighty-Two Thousand Eight Hundred Dollars (\$82,800); and,

**WHEREAS**, the cost was under the allotted budget and SCCS has identified an additional campus building to install the security badge access system and upgrades to the proposed system such that the SCCS Administration now wishes to amend the Agreement with North Electric, Inc. to include such additions at an additional cost, where the amended total cost of the Agreement will be an amount which may be less than, but shall not exceed, One Hundred Ten Thousand Dollars (\$110,000).

**NOW, THEREFORE, BE IT RESOLVED**, the SCCS Board of Trustees hereby authorizes the SCCS Administration to enter into an amended Agreement with North Electric, Inc. to provide installation of the security badge access system with additional upgrades and building on the SCCS campus at **an amended total cost which may be less than, but shall not exceed, One Hundred Ten Thousand Dollars (\$110,000)**. The SCCS Board of Trustees also authorizes the SCCS Administration to enter into any subsequent amendments to such Agreement.

  
Anne M. Connell-Freund, Chair

SUMMIT COUNTY CHILDREN SERVICES

**RESOLUTION 01-2023-24/E**

**WHEREAS**, Ohio Revised Code Section 5153 authorizes the Summit County Children Services (SCCS) Board of Trustees to review and approve the Classification Series of Non-Bargaining Unit and Management employees; and,

**WHEREAS**, operational needs require periodic review and revision of SCCS' Classification Series; and,

**WHEREAS**, the SCCS Executive Director recommends for approval the attached revised Classification Series for Non-Bargaining Unit and Management employees.

**NOW, THEREFORE, BE IT RESOLVED**, the SCCS Board of Trustees approves the attached revised Classification Series for Non-Bargaining Unit and Management employees and authorizes the SCCS Executive Director to implement the same.

  
Anne M. Connell-Freund, Chair

## SUMMIT COUNTY CHILDREN SERVICES

### RESOLUTION 01-2023-24/F


**WHEREAS**, Ohio Revised Code Section 5153.34 authorizes the Summit County Children Services (SCCS) Board of Trustees to acquire such services as are necessary for the proper conduct of its work; and,

**WHEREAS**, in accordance with Resolution 03-2022-22/B, the SCCS Administration entered into an Agreement for Foster Care and Adoption Home Studies with Caring for Kids, Inc., who submitted the most qualified and advantageous proposal in response to the Request for Proposals for Foster Care and Adoption Home Studies; and,

**WHEREAS**, the SCCS Administration selected Caring for Kids, Inc. as best fitting the needs of SCCS and entered into a one (1) year Agreement with Caring for Kids, Inc., effective April 9, 2022, with the option for three (3) additional one (1) year extensions, at a rate of One Thousand Five Hundred Dollars (\$1,500) per completed study. The total contract amount was not to exceed One Hundred Twelve Thousand Five Hundred Dollars (\$112,500) annually; and,

**WHEREAS**, due to the increase in volume of home studies needed, the SCCS Administration recommends increasing the amount payable to Caring for Kids, Inc. as consideration for completed home studies to a total cost that may be less but shall not exceed Two Hundred Thousand Dollars (\$200,000) annually within the underlying Agreement and any contemplated extensions. The rate per completed study will remain at One Thousand Five Hundred Dollars (\$1,500).

**NOW, THEREFORE, BE IT RESOLVED**, the SCCS Board of Trustees hereby authorizes the Executive Director to execute an amendment to the Agreement for Foster Care and Adoption Home Studies with Caring for Kids, Inc. to increase the **total contract amount to a cost that may be less but shall not exceed Two Hundred Thousand Dollars (\$200,000) annually** for the underlying Agreement and any contemplated extensions.

  
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Anne M. Connell-Freund, Chair

## SUMMIT COUNTY CHILDREN SERVICES

### RESOLUTION 01-2023-24/G


**WHEREAS**, Ohio Revised Code Section 5153.34 authorizes the Summit County Children Services (SCCS) Board of Trustees to acquire such services as are necessary for the proper conduct of its work; and,

**WHEREAS**, in order to meet the needs of the community it serves, SCCS desires leadership consultation and strategic advice services, per Resolution 03-2022-14/B to arrange Executive Coaching for the SCCS Executive Director; and,

**WHEREAS**, SCCS identified Roetzel Consulting Solutions, LLC (RCS) as experienced in assisting public employers and providing consultation relative to leadership and strategic advice, and RCS is rendering such services for SCCS from May 1, 2022 to April 30, 2023 at the total cost not to exceed Sixty Thousand Dollars (\$60,000); and,

**WHEREAS**, SCCS reserves the right to terminate the Agreement for any reason with thirty (30) days written notice.

**NOW, THEREFORE, BE IT RESOLVED**, the SCCS Board of Trustees hereby authorizes the SCCS Administration to execute a Leadership Consultation Services Agreement with Roetzel Consulting Solutions, LLC and to provide compensation for the same **in an amount that may be less than, but shall not exceed, Sixty Thousand Dollars (\$60,000)** for the term commencing May 1, 2022 and expiring April 30, 2023.

  
Anne M. Connell-Freund, Chair