

**SUMMIT COUNTY CHILDREN SERVICES
BOARD OF TRUSTEES
MAY 25, 2021 MEETING MINUTES**

<u>Board Members</u>	<u>Board Members</u>	<u>Executive Team</u>
✓ Anne Connell-Freund, Chair	✓ Beth Gracey	✓ Julie Barnes
✓ Keith Malick, Vice-Chair	✓ Nancy Holland	✓ Amy Davidson
✓ GinaKaye Maddox, Secretary	✓ Montrella Jackson	✓ Darin Kearns
✓ Anna Arvay	✓ Andrew Schuellerman	✓ Valarie Nash
✓ Omar Banks	✓ Katie Stoyhoff	✓ Katerina Papas
✓ Wendy Bolas		

Staff Present: Dawn Boudrie, Traci Foley, Jon Hart, Bob King, Sushila Moore, Erica Sabados, Mary Serapiglia, Beth Lowe - Recording Secretary

Others Present: Rishi Chopra

Call to Order and Roll Call

Ms. Connell-Freund called the virtual Zoom meeting to order at 4:00 p.m. and a roll call was taken.

Approval of Meeting Minutes

Ms. Connell-Freund requested a motion to approve the minutes of April 27, 2021. Ms. Gracey moved to approve the minutes; seconded by Mr. Schuellerman. All were in favor and the motion carried.

Public Comment

Mr. Lavery submitted a request to speak but was not present at the meeting.

Committee Reports

Citizens Advisory Committee

Ms. Gracey, Committee Chair, reported that the Committee met virtually on May 19 and received an update from Ms. Barnes on the COVID-19 Response Plan and the plan to return staff to the buildings on June 1. Ms. Davidson also shared a Social Services update and Ms. Barnes and Mrs. Nash presented the Diversity, Equity and Inclusion (DEI) Action Plan and Working Document.

Planning and Programs Committee

Ms. Holland, Committee Chair, reported that the committee met virtually today and approved the minutes of February 23, 2021. Ms. Barnes and Mrs. Nash presented the DEI Action Plan and Working Document and discussed the five key initiatives which included Organizational Commitment; Work Climate and Culture; Learning & Development; Recruitment; and Retention.

Resources Committee

Mr. Malick reported that the committee met virtually today and approved the minutes of April 27, 2021. As part of the Resources Committee report, Mr. Kearns provided a summary of the Financial Statement Report ending April 30, 2021 to the full Board.

Resolution 05-2021-25/B

Authorization to enter into an agreement with the Summit County Prosecutor’s Office for the reimbursement of legal services provided by the Child Protection Unit at a total cost that may be less than but shall not to exceed \$275,000 for the term of January 1, 2021 to December 31, 2021. Mr. Malick made a motion to approve; seconded by Mr. Banks. All were in favor and the motion carried.

Resolution 05-2021-25/C

Authorization to reimburse the Ohio Department of Health for its Children with Medical Handicaps (CMH) program in an amount which may be less but shall not exceed \$1,750,000 for Calendar Year 2021. Mr. Malick made a motion to approve; seconded by Ms. Holland. Mr. Schuellerman abstained. All were in favor and the motion carried.

Resolution 05-2021-25/D

Authorization to enter into an agreement with Pitch Perfect LLC to provide the replacement of the roof at the Education Center and Maintenance Garage on the SCCS campus in an amount which may be less than but shall not exceed \$27,370. Mr. Malick made a motion to approve; seconded by Ms. Gracey. All were in favor and the motion carried.

Resolution 05-2021-25/E

Authorization to approve the amended Hybrid Work Program policy and procedure which was revised due to the return of employees to the buildings and termination of the Remote Work policy on June 1. Mr. Malick made a motion to approve; seconded by Ms. Arvay. All were in favor and the motion carried.

Resolution 05-2021-25/F

Authorization to purchase from USI Insurance Services National, Inc. Professional/General/Umbrella and Excess Auto Liability Insurance coverage through the carrier Beazley Insurance Company, Inc. for a one year period commencing May 31, 2021 for an amount that shall not exceed \$319,642 and Cyber Insurance coverage through the carrier North American Capacity Insurance Company for a one year period commencing May 31, 2021 for an amount not to exceed \$13,028.40 and issue payment to USI Insurance Services National, Inc. for broker services in the additional amount that shall not exceed \$25,000 for a total amount not to exceed \$357,670.40. Mr. Malick made a motion to approve; seconded by Ms. Bolas. All were in favor and the motion carried.

Executive Director’s Report

Ms. Barnes provided the following Agency update:

- COVID-19 related absences continue to be greatly reduced for all casework staff.
- The Hybrid Work Program policy and procedure has been updated and will be implemented for casework staff on June 1.
- The COVID-19 Response Plan was updated May 18 based upon revised guidance from the Centers for Disease Control and Prevention (CDC) and relaxed state and local mandates. The updated Response Plan no longer requires face coverings but recommends that unvaccinated employees continue to wear them. Agency staff will consult with clients as to their preference for face coverings during in-person interactions and abide by their requests. Unvaccinated employees must wear face coverings when transporting and interacting with children who cannot yet be vaccinated. Based upon survey results, it appears that approximately 80% of SCCS employees are fully vaccinated.

- Rite Aid Pharmacy will host a vaccination clinic on June 5 for our youth in agency custody as well as children of our employees who are age 12 and older. The Pfizer vaccine will be administered in drive-thru tents at the Pavilion of Praise Church on West Waterloo Road. This was made possible by the generous suggestion and coordination of Cheryl Moorer, who has been active in donating and volunteering with SCCS and whose daughter is a pharmacist at Rite Aid.
- SCCS has 775 children in custody this week which is 20 more children than one month ago. We have had removals of several large sibling groups over the past month, including two sibling groups of six children each.
- During the month of April, SCCS received nine serious/critical injury reports to children under the age of three, including two accidental non-abuse/neglect child death reports, three reports of serious physical abuse with one resulting in a child death, three reports of infant drug ingestion and one potential unsafe sleep-related death with the autopsy pending.
- As of May 10, the average caseload is 9.6 for Intake caseworkers on full rotation; 9 for Protective workers; 16 to 17 for Adoption workers; and 28 to 43 homes for Foster Home coordinators.
- A new hire class of eight caseworkers will begin employment on May 24 and will join two case aides when they attend the New Employee Orientation on May 24-25.
- A former supervisor with Cuyahoga County Children Services, Mallory McConnell, started at SCCS on May 17 as a Protective Services supervisor.
- SCCS applied for the Community of Support Grant through the Ohio Department of Job and Family Services (ODJFS) which was only offered to county child welfare agencies and Family and Children First Councils (FCFCs). If awarded, part of the grant money will support the implementation of the Child and Adolescent Needs and Strengths (CANS) assessments on our youth prior to placement in Qualified Residential Treatment Programs (QRTPs).
- We are in the process of upgrading the agency issued cell phones from flip phones to iPhones since flip phones will no longer be supported by our phone service carrier after 2021.
- Migration to the state network continues and is expected to be completed by the end of June or early July.
- The Reward & Recognition Committee hosted a virtual Annual Support Staff Recognition event on April 29. The following staff were honored by their peers: 2021 Child Welfare Support Staff of the Year – Juan (Johnny) Garza; 2021 Child Welfare Support Supervisor of the Year – Angela Sellers; Positivity Queen – Helena Blythe; and Cool Coach – Kelly Aloisi.

Board Meeting Schedule/Location

As a result of the COVID-19 vaccine decreasing hospitalizations and deaths, the CDC and state and local authorities have relaxed health orders and House Bill 404 is expected to expire. At this time, the SCCS Board of Trustees will plan to return to in-person meetings in July. A survey will be sent to the Board to identify the best start time for the meetings.

Adjournment

Ms. Connell-Freund requested a motion to adjourn. Mrs. Stoyhoff moved; seconded by Ms. Jackson. All were in favor and the motion carried. There being no further business, the meeting adjourned at 4:32 p.m.

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GinaKaye Maddox, Secretary
Board of Trustees

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Julie Barnes, M.Ed., LSW
Executive Director