

**SUMMIT COUNTY CHILDREN SERVICES  
BOARD OF TRUSTEES  
JULY 26, 2022 MEETING MINUTES**

<u>Board Members</u>	<u>Board Members</u>	<u>Executive Team</u>
✓ Anne Connell-Freund, Chair	Patrick Bravo	✓ Cassandra Holtzmann
Keith Malick, Vice-Chair	✓ Beth Gracey	✓ Amy Davidson
GinaKaye Maddox, Secretary	✓ Andrew Schuellerman	✓ Darin Kearns
✓ Anna Arvay	Katie Stoyhoff	✓ Valarie Nash
✓ Omar Banks		✓ Catherine Van Horne
✓ Wendy Bolas		

**Staff Present:** Traci Foley, Jon Hart, Tracy Mayfield, Sushila Moore, Deanna Shriver, Beth Lowe - Recording Secretary

**Others Present:** Thomas Lavery, Kelsey Hubbard

**Call to Order and Roll Call**

Ms. Connell-Freund called the meeting to order at 4:30 p.m. and a roll call was taken.

**Approval of Meeting Minutes**

Ms. Connell-Freund requested a motion to approve the minutes of June 28, 2022. Ms. Gracey moved to approve the minutes; seconded by Mr. Schuellerman. All were in favor and the motion carried.

**Public Comment**

Mr. Lavery addressed the board regarding agency policies and procedures.

**Committee Reports**

**Resources Committee**

Ms. Arvay on behalf of Mr. Malick, Committee Chair, reported that the committee met today and approved the minutes of June 28, 2022. As part of the Resources Committee report, Mr. Kearns provided a summary of the Financial Statement Report ending June 30, 2022 to the full Board.

**Resolution 07-2022-26/B**

Authorization to submit a 2023 Budget Appropriation to the Social Services Advisory Board (SSAB) and Summit County Council in the amount of \$68,138,147. This includes Revenues budgeted at \$69,183,987 (7.4% increase) and Expenses budgeted at \$68,138,147 (10.7% increase). Ms. Arvay made a motion to approve; seconded by Ms. Bolas. All were in favor and the motion carried.

**Resolution 07-2022-26/C**

Authorization to accept grant funds as provided through Title XX/TANF in an amount not to exceed \$1,200,000 and to enter into an Intergovernmental Agreement with Summit County Department of Job and Family Services (SCDJFS) to effectuate the transfer. Ms. Arvay made a motion to approve; seconded by Ms. Gracey. All were in favor and the motion carried.

**Resolution 07-2022-26/D**

Authorization for the SCCS Administration to transfer funds to the State of Ohio for the purchase of up to 42 Dell computers to be provided to SCCS through the State of Ohio's Technology and Service Support Policy (TSSP) program, in an amount not to exceed \$30,000. Ms. Arvay made a motion to approve; seconded by Mr. Banks. All were in favor and the motion carried.

**Resolution 07-2022-26/E**

Authorization to accept grant funds awarded in the amount of \$570,000 from the Dave Thomas Foundation for Adoption through the Wendy's Wonderful Kids (WWK) program. Authorization also to extend the agreement with Caring for Kids, Inc. for the administration of the WWK grant to fund child-focused adoption professionals to move children from foster care into permanent, adoptive homes for an additional one-year term of June 30, 2022 to June 30, 2023 in an amount which may be less than but shall not exceed \$590,000. Ms. Arvay made a motion to approve; seconded by Ms. Gracey. All were in favor and the motion carried.

**Resolution 07-2022-26/F**

Authorization to accept Ohio Sobriety, Treatment, and Reducing Trauma (START) program grant funding to provide intensive case management services to at-risk parents in an amount not to exceed \$145,000 for the period July 1, 2022 through June 30, 2023. Ms. Arvay made a motion to approve; seconded by Ms. Bolas. All were in favor and the motion carried.

**Resolution 07-2022-26/G**

Authorization to execute an extension to the agreement with Roetzel and Andress for diversity, equity, and inclusion (DEI) consultation services and to provide compensation for the same in an amount that may be less than but shall not exceed \$70,000 for the term of May 1, 2022 through April 30, 2023. Ms. Arvay made a motion to approve; seconded by Ms. Bolas. All were in favor and the motion carried.

**Executive Director's Report**

The Board received a Director's Report in their packet and Director Holtzmann highlighted the following:

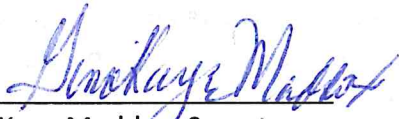
- Director Holtzmann thanked the Board for approving the 2023 Operating Budget at today's meeting and thanked Darin Kearns and Deanna Shriver for their work in preparing the Budget.
- Currently, there are 822 children in custody.
- As of July 11, a total of 57 caseworkers are assigned in the Intake Departments with a caseload average of 10.8 cases per case-carrying worker. The Protective Services Departments have a total of 575 open cases with an average caseload of 11.3 per Protective Services caseworker and 12.2 per Protective Specialized Services caseworker.
- There was a 25% decrease in the number of calls to the hotline in June. This decline is typical at the end of the school year.
- Four new caseworkers started training on June 6. An additional caseworker bypassed training due to being a former employee. Octavia Sanders joined the Training unit as the second lead worker. Isis Pollard was promoted to second shift supervisor effective July 11.
- A total of 16 caseworkers in the Intake Screening and Supports Department are meeting all initiation and case closure mandates at 100% for all their cases.

- Protective Services staff visited 96.86% of all adult case contacts for the months of March and April 2022. This was SCCS's strongest performance on adult contacts in the last four years.
- SCCS recently celebrated the graduation of two clients from the Ohio START program.
- A total of 199 children are in permanent custody with 57 youth with no permanency plan.
- Three adoptions finalized in June making a total of 28 adoptions foyear-to-date.
- OhioRise went live July 1, automatically enrolling 54 youth in custody for the behavioral health portion of their managed care plan. OhioRise is a next generation Medicaid program focused on multi-system youth with complex needs.
- The current number of SCCS foster and foster-to-adopt homes is 167.
- In June, the Visitation units worked with 164 unique families to supervise 541 face-to-face visits. The Visitation staff also hosted a Red, White and Blue Week and partnered with the Women's Auxiliary Board (WAB) to offer food and fun for the children and families visiting on campus.
- June is National Reunification Month and Community Relations produced a short video about the Succeed program. The mission of the Succeed program is to provide hope, support and empowerment to primary parents to strenghten them to become effective and caring parents.
- On June 24, SCCS staff attended the ribbon cutting ceremony for the Summit County Land Bank which took place in their new offices located in the restored John S. Knight home located on Portage Path in Akron.
- SCCS participated in three community outreach activities during the month of June.
- The new boiler equipment was ordered, and installation was anticipated to be completed in early June. However, due to staffing shortages for the vendor, this has been delayed. SCCS continues to work closely with Brian Clark at the County to keep the project on track.
- Concrete repair/replacement around the campus is being completed in phases.
- The agency is reviewing physical space on the campus to provide for additional staff and/or more efficient workflow.
- A Virtual Employment Open House is scheduled for August 23 to attract child welfare caseworkers to the agency. A panel of caseworkers will be present to share their experiences.
- Professional Development and Training (PD&T) and Human Resources (HR) staff will participate in several career fairs in September, including The Ohio State University, the University of Dayton, Miami University and Case Western Reserve University.
- Multiple trainings and wellness activities took place during the Social Service In-service Day on July 14 and included a self-defense class conducted by Summit County Prosecutor Sherri Bevan Walsh and her team. Social Services staff were provided lunch and enjoyed a day of learning and self-care.
- On July 20, Director Holtzmann and Ms. Van Horne attended meet & greet meetings with Prosecutor Sherri Bevan Walsh at the Prosecutor's Office and Judge Elinore Marsh Stormer and Magistrate Steve Elliott at Probate Court.
- Director Holtzmann attended her first Labor/Management meeting on July 21 and continues to attend a variety of community leader meet & greet meetings and committee meetings.
- The Wellness Committee is leading the agency's Corporate Challenge team who is now in fifth place out of 13 organizations. Director Holtzmann participated in the corn hole challenge and enjoyed spending time with agency employees.
- The initial phase of the network migration is complete. The SharePoint project is set to kick-off early this fall.
- The replacement of the overhead paging system project is underway. Cabling for new speakers in the Family Interaction Center (FIC), PD&T and Main Administration Building was completed.

- A total of 376 motions, complaints, briefs, notices, and affidavits were filed by the Legal Department on behalf of SCCS in Summit County Juvenile Court in June 2022, compared to 319 in June 2021, which is a volume increase of 17%.
- The Legal Department attorneys, Social Services Deputy Executive Director and Department Directors had their bimonthly meeting on July 11 to discuss Juvenile Court litigation issues.
- SCCS continues to host bimonthly education meetings with the Juvenile Court Prosecutors.

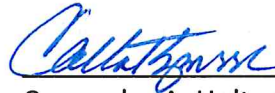
**Adjournment**

Ms. Connell-Freund requested a motion to adjourn. Mr. Banks moved; seconded by Ms. Arvay. All were in favor and the motion carried. There being no further business, the meeting adjourned at 5:07 p.m.



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GinaKaye Maddox, Secretary  
Board of Trustees



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Cassandra A. Holtzmann, JD, LPA  
Executive Director