

**SUMMIT COUNTY CHILDREN SERVICES  
BOARD OF TRUSTEES  
DECEMBER 14, 2021 MEETING MINUTES**

<u>Board Members</u>	<u>Board Members</u>	<u>Executive Team</u>
✓ Anne Connell-Freund, Chair	Patrick Bravo	✓ Julie Barnes
✓ Keith Malick, Vice-Chair	✓ Beth Gracey	✓ Amy Davidson
✓ GinaKaye Maddox, Secretary	✓ Montrella Jackson	✓ Darin Kearns
✓ Anna Arvay	Andrew Schuellerman	✓ Valarie Nash
Omar Banks	✓ Katie Stoyhoff	✓ Katerina Papas
✓ Wendy Bolas		

**Staff Present:** Dawn Boudrie, Jon Hart, Bob King, Tracy Mayfield, Ann Ream, Erica Sabados, Beth Lowe - Recording Secretary

**Call to Order and Roll Call**

Ms. Connell-Freund called the meeting to order at 1:30 p.m. and a roll call was taken.

**Approval of Meeting Minutes**

Ms. Connell-Freund requested a motion to approve the minutes of November 23, 2021. Ms. Arvay moved to approve the minutes; seconded by Mrs. Stoyhoff. All were in favor and the motion carried.

**Public Comment**

Mr. Lavery submitted a request to speak but was not present at the meeting.

**Annual Conflict of Interest**

The Board received the Annual Disclosure Statement, Conflict of Interest Policy and Procedure and a list of active contracted vendors. Ms. Papas explained that all board members are required to disclose any conflicts in writing each year by submitting the Annual Disclosure Statement.

**Financial Statement**

Mr. Kearns provided the following Financial Statement Report ending November 30, 2021:

Revenues for November were \$2,463,914 compared to \$1,419,039 in November 2020. Significant sources of monthly revenue were Title XX TANF Transfer of \$1,000,000 (with an additional \$1.3 million expected by the end of the 2021); Title IV-E Other Institutional of \$437,739; Independent Living of \$483,237 including \$390,054 of Chaffee Stimulus reimbursement; and Title IV-E Foster Care Maintenance of \$140,535. As an update to previously reported funding delays, SCCS has received the Rollback and Homestead levy revenues from the State of Ohio. These revenues were included in the September Levy disbursement. Typically, the Rollback and Homestead revenues are received a month later. As such, SCCS levy collections are complete for 2021. Year-to-date (YTD) revenue stands at \$61,360,994 compared to \$59,352,420 in 2020. This equates to a 3.38% increase YTD.

Expenses for November were \$4,692,780 compared to \$4,359,619 in November 2020. Paid Placement expense of \$1,227,757 compares to \$1,148,389 in November 2020. YTD Paid Placement expense stands at \$12,381,079 compared to \$11,752,052 in 2020. This equates to an increase of 5.35% YTD. Foster Home expense of \$273,940 compares to \$288,491 in November 2020. YTD Foster Home expense stands at \$3,351,661 compared to \$3,401,828 in 2020. This represents a decrease of 1.47% YTD. Total expenses YTD of \$52,557,784 compares to \$51,175,494 in 2020. This represents an increase of 2.70%.

There have been no adjustments to the Operating Forecast.

**Resolution to Upgrade Overhead Paging System**

Mr. Kearns introduced **Resolution 12-2021-14/C** requesting authorization to solicit quotes to upgrade the SCCS campus overhead paging system and to enter into an agreement for such work with the vendor that provides the lowest and best quote for a cost which may be less than, but shall not exceed \$50,000. Ms. Maddox made a motion to approve; seconded by Mr. Malick. All were in favor and the motion carried.

**Resolution to Accept Additional WWK Grant Funds and Amend Caring for Kids Agreement**

Ms. Davidson introduced **Resolution 12-2021-14/B** requesting authorization to accept grant funds awarded in the amended total amount not to exceed \$520,795 from the Dave Thomas Foundation for Adoption for the term of July 1, 2021 to June 30, 2022 and to amend the agreement with Caring for Kids, Inc. for the administration of the Wendy's Wonderful Kids (WWK) grant to provide child-focused recruitment services in an amended total amount not to exceed \$520,795. Ms. Arvay made a motion to approve; seconded by Ms. Maddox. All were in favor and the motion carried.

**Other Business**

Follow-up discussion took place regarding the destruction of the paper ballots from the SCCS Board of Trustees election of officers. Ms. Papas informed the Board that the ballots can be destroyed per the SCCS Records Retention and Destruction schedule.


Happy Holidays were extended to all.

**Adjournment**

Ms. Connell-Freund requested a motion to adjourn. Ms. Arvay moved; seconded by Ms. Maddox. All were in favor and the motion carried. There being no further business, the meeting adjourned at 1:48 p.m.



GinaKaye Maddox, Secretary  
Board of Trustees



Julie Barnes, M.Ed., LSW  
Executive Director