

**SUMMIT COUNTY CHILDREN SERVICES
BOARD OF TRUSTEES
MARCH 27, 2018 MEETING MINUTES**

<u>Board Members</u>	<u>Board Members</u>	<u>Executive Team</u>
✓ Anna Arvay, Chair	✓ Montrella Jackson	✓ Julie Barnes
✓ Anne Connell-Freund, Vice-Chair	✓ Beth Kuckuck	✓ Amy Davidson
✓ GinaKaye Maddox, Secretary	✓ Keith Malick	✓ Darin Kearns
✓ Omar Banks	_____ Diane Miller-Dawson	✓ Valarie Nash
_____ Pastor Luther Cooper	✓ Katie Stoyhoff	✓ Katerina Papas
_____ Nancy Holland		

Staff Present: Audrey Arend; Jon Hart; Bob King; Sushila Moore; Ann Ream; Mary Serapiglia; Michelle Tersigni; Beth Lowe - Recording Secretary

Others Present: Tom Lavery, Robin Schenault

Call to Order and Roll Call

Ms. Arvay called the meeting to order at 5:35 p.m.

Approval of Minutes

Ms. Arvay requested a motion to approve the minutes of February 27, 2018. Mr. Banks moved to approve the minutes; seconded by Ms. Kuckuck. The motion carried.

Public Comment

Mr. Lavery addressed the Board regarding agency policies and procedures.

Committee Reports

Citizen's Advisory Committee

Ms. Kuckuck, Committee Chair, reported that the committee met on March 21 and welcomed their newest member, Rev. Herman Matherson, pastor of The House of the Lord. They also heard a presentation from Markeda Newby, Executive Director and Founder of Moving Beyond Hope, who grew up in the projects of Chicago and surprisingly wanted to be a foster child to receive services/benefits. She eventually moved to the Akron area and excelled in the finance world. However, she wanted to help those who came from where she came from (poverty and public assistance) so she formed her own non-profit company which helps families transition off of "the system" through financial literacy, empowerment, entrepreneurship, and life balance.

Planning and Programs Committee

Ms. Maddox, Committee Vice-Chair, reported that the committee met today and heard a presentation from Mrs. Nash on SCCS's inaugural 2017-2018 Leadership Academy (LA). The LA was created to help develop leaders within the agency and is modeled after programs such as Leadership Akron and the Disney Institute among others. Fifteen staff members were chosen by a selection committee and have been meeting one day, per month since September 2017. Participants have had the opportunity to interact with agency and community leaders through shadowing experiences, have developed practical leadership skills, have completed reading and writing assignments, and will assist in the development of future initiatives for SCCS via a Capstone project at the end of the 12-month program. Two current members, Adam Schumacher and Jennifer Snyder, shared their experiences of the program thus far.

Resources Committee

Ms. Connell-Freund, Committee Chair, reported that the committee met today, approved the minutes of February 27, 2018, and heard a financial statement report from Mr. Kearns. As part of the Resources Committee report, Mr. Kearns provided a summary of the financial statement report to the full Board.

Resolution 03-2018-27/B

Authorization to request that the Social Service Advisory Board (SSAB) recommend and Summit County Council place a six-year renewal with an increase levy on the November 6, 2018 General Election Ballot in the amount of 3.25 mills; to be collected during years 2020 through 2025. Ms. Connell-Freund made a motion to approve; seconded by Mrs. Stoyhoff. The motion carried. Resolution approved.

Resolution 03-2018-27/C

Authorization to issue Requests for Proposals (RFPs) or Invitations to Bid (ITBs) in accordance with the SCCS Procurement Plan for the following projects: 1) Sidewalk repair/replacement agency-wide at an approximate cost of \$50,000; 2) Roof replacement for the Administration Building at an approximate cost of \$200,000; 3) Heating, ventilation, and air-conditioning (HVAC) replacement of six units at the Education Center at an approximate cost of \$120,000. The RFPs or ITBs are expected to be released in May or June 2018 and will be returned to the Board for vendor approval. Ms. Connell-Freund made a motion to approve; seconded by Mr. Malick. The motion carried. Resolution approved.

Ms. Papas introduced **Resolution 03-2018-27/D** requesting authorization to purchase from USI Insurance Services National, Inc. Professional/General/Umbrella and Excess Auto Liability Insurance coverage through the carrier Beazley Insurance Company, Inc. for a one-year term of April 1, 2018 through March 31, 2019 for an amount that shall not exceed \$214,874 and Cyber Insurance coverage through the carrier Illinois National Insurance Company for a one-year period of April 1, 2018 through March 31, 2019 for an amount that shall not exceed \$9,152 and to issue payment to USI Insurance Services National, Inc. for broker services in the additional amount that shall not exceed \$25,000 for a total amount not to exceed \$249,026. Mr. Malick made a motion to approve; seconded by Ms. Jackson. The motion carried. Resolution approved.

Resolution 03-2018-27/E

Authorization to execute a one-year agreement for foster care and adoption home studies with Caring for Kids, Inc., effective April 9, 2018, with the option to extend an additional three, one-year extensions, at a cost of \$1,400 per completed home study, for a total contract amount that may be less than, but shall not exceed \$70,000 annually. Ms. Connell-Freund made a motion to approve; seconded by Ms. Kuckuck. The motion carried. Resolution approved.

Resolution 03-2018-27/F

Authorization to amend the agreement with the Human Services Research Institute (HSRI) for the increase in provision of independent, external evaluation services and to continue its agreement for web-based data collection interface, and to utilize grant monies as provided by the U.S. Department of Health and Human Services (DHHS) under the Regional Partnership Grant extension for a total amount that may be less than, but shall not exceed \$120,151.54 for the contract extension term set to expire July 31, 2018. Ms. Connell-Freund made a motion to approve; seconded by Mrs. Stoyhoff. The motion carried. Resolution approved.

Executive Director's Report

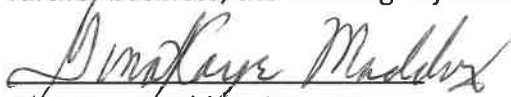
Ms. Barnes reported the following:

- There has been an increase of over 100 children in custody over the last six months. More children are entering care each month than exiting care and staff continue to do a good job of placing this influx of children with relatives/kin.

- The Hotline screened-in 279 reports in February with 67 of the reports having parental or caregiver substance abuse being identified by the referent. Each report can have multiple drug types; and the top drugs were opiates, marijuana, and methamphetamines.
- Intake caseloads are increasing due to a combination of the number of cases assigned, the number of staff available for assignments, and the increased number of cases that involve children being removed from their homes. To provide some relief to the Intake staff, an Intake Overflow Plan has been implemented to assign cases to other departments on a rotation basis.
- A total of 8 to 10 new caseworkers are scheduled to attend a June 11 new hire class.
- The average caseload in Protective is 10 cases, per worker.
- The number of children in permanent custody has increased. Eight adoptions were finalized last month, and five additional children moved to adoptive placement status.
- Julie Barnes is a mandated member of the county's Child Fatality Review Board (CFRB) and Sushila Moore represents the agency on the CFRB subcommittee that reviews individual fatality cases. The committee plans to make a "recommendation for action" to have home visitors from various providers including SCCS, ask families about smoke detectors and assist them in obtaining them.
- The Ohio Department of Job and Family Services (ODJFS) scheduled a meeting with SCCS key staff on April 6 to discuss the next steps for SCCS to begin the transition to the ODJFS network.
- The state is pursuing a unified record management system with Northwoods and SCCS has requested to serve as a pilot agency which will allow SCCS to participate in the development and implementation of Northwoods to all 88 county public children services agencies.
- Ms. Barnes thanked Ms. Schenault and the union membership for their recent contribution to the levy fund and for their commitment to support the levy.
- The agency continues to evaluate the Visitation Coaching Pilot for effectiveness.
- Each month, a different item within the Child and Family Services Review (CFSR) is discussed during the Measure of the Month meeting to help improve outcomes through enhanced casework practices. All staff are encouraged to participate.
- Reorganization of duties is taking place within the Records Management Department which includes dedicating a few staff to specific types of records to provide enhanced support to workers.
- The agency celebrated National Social Work Month by hosting an annual luncheon for caseworkers and supervisors. David Zimmerman was selected for Child Protection Supervisor of the Year and Stephanie Collins was selected for Child Protection Social Worker of the Year. These individuals will be nominated by the agency for the Public Children Services Association of Ohio (PCSAO) state-wide awards this fall.
- April is National Child Abuse Prevention Month. To help raise awareness, SCCS produced a video featuring Summit County officials and community leaders expressing their support of the Wear Blue Campaign.
- The Community Appreciation Breakfast is scheduled for April 27 at 7:30 a.m. at St. George Family Center. All Board members are invited to attend.
- A Survey Monkey poll was launched to gain community impressions of SCCS.

Adjournment

Ms. Arvay requested a motion to adjourn. Mrs. Stoyhoff moved; seconded by Ms. Jackson. There being no further business, the meeting adjourned at 6:11 p.m.



GinaKaye Maddox, Secretary
Board of Trustees



Julie Barnes, M.Ed., LSW
Executive Director