

**SUMMIT COUNTY CHILDREN SERVICES
BOARD OF TRUSTEES
JUNE 26, 2018 MEETING MINUTES**

<u>Board Members</u>	<u>Board Members</u>	<u>Executive Team</u>
Anna Arvay, Chair	✓ Montrella Jackson	✓ Julie Barnes
✓ Anne Connell-Freund, Vice-Chair	✓ Beth Kuckuck	✓ Amy Davidson
✓ GinaKaye Maddox, Secretary	Keith Malick	Darin Kearns
Omar Banks	✓ Diane Miller-Dawson	✓ Valarie Nash
Pastor Luther Cooper	Katie Stoyhoff	✓ Katerina Papas
✓ Nancy Holland		

Staff Present: Megan Bertram, Robert King, Sushila Moore, Mary Serapiglia, Michelle Tersigni, Beth Lowe- Recording Secretary

Others Present: Tom Lavery

Call to Order and Roll Call

Ms. Connell-Freund, Vice-Chair, called the meeting to order at 5:32 p.m.

Approval of Minutes

Ms. Connell-Freund requested a motion to approve the minutes of May 22, 2018. Ms. Maddox moved to approve the minutes; seconded by Ms. Jackson. The motion carried.

Public Comment

Mr. Lavery addressed the Board regarding agency policies and procedures.

Committee Reports

Resources Committee

Ms. Connell-Freund, Committee Chair, reported that the committee met today, approved the minutes of May 22, 2018, and heard a financial statement report from Mr. King. As part of the Resources Committee report, Mr. King provided a summary of the financial statement report to the full Board.

Resolution 06-2018-26/B

Authorization to amend the agreement with TD Security Limited, Inc. to provide an increase in security guard services due to the resignation of an agency employee at an additional amount of \$49,036 annually, making the total amount that may be less than, but shall not exceed \$266,336 annually. The SCCS Board of Trustees also authorizes the SCCS Executive Director to execute any subsequent extensions or amendments to such agreement. Ms. Connell-Freund made a motion to approve; seconded by Ms. Maddox. The motion carried. Resolution approved.

Resolution 06-2018-26/C

Authorization to enter into a contract with Perrin Asphalt Co. Inc. for the replacement of portions of its sidewalks and curbs in an amount not to exceed \$41,465. The SCCS Board of Trustees also authorizes the SCCS Executive Director to execute any subsequent extensions or amendments to such agreement. Ms. Connell-Freund made a motion to approve; seconded by Ms. Miller-Dawson. The motion carried. Resolution approved.

Resolution 06-2018-26/D

Authorization to enter into an agreement with the County of Summit and/or Best Commercial Energy Services, Inc. for the replacement of the heating, ventilation, and air conditioning (HVAC) units located on the rooftop of the Education Center building at a cost which may be less than, but shall not exceed \$135,000, subject to the approval of Summit County Council. The SCCS Board of Trustees also authorizes the SCCS Executive Director to execute any subsequent extensions or amendments to such agreement. Ms. Connell-Freund made a motion to approve; seconded by Ms. Jackson. The motion carried. Resolution approved.

Resolution 06-2018-26/E

Authorization to enter into an agreement with the Dave Thomas Foundation for Adoption through the Wendy's Wonderful Kids (WWK) Program to accept the one-year grant awarded to SCCS in a total amount of \$280,000 and to extend the agreement with Caring for Kids for an additional one-year term effective June 30, 2018 through June 30, 2019, in an amount not to exceed the total grant amount of \$280,000. Caring for Kids will coordinate delivery of services between SCCS and contracted private child placement adoption service agencies to provide child-focused recruitment services in accordance with grant requirements. Ms. Connell-Freund made a motion to approve; seconded by Ms. Kuckuck. The motion carried. Resolution approved.

Resolution 06-2018-26/F

Authorization to execute the first extension to the agreement with the Summit County Sheriff's Office (SCSO) for after-hours telephone answering services for the SCCS Hotline for a one-year term effective July 1, 2018 through June 30, 2019 and for the SCSO to increase their services to accommodate an increased call volume, at a total contract amount which may be less than, but shall not exceed \$29,150 annually, with the option to extend such agreement for one additional year thereafter. The SCCS Board of Trustees also authorizes the SCCS Executive Director to execute any subsequent extensions or amendments to such agreement. Ms. Connell-Freund made a motion to approve; seconded by Ms. Jackson. The motion carried. Resolution approved.

Resolution 06-2018-26/G

Authorization to execute an agreement with Summit Psychological Associates, Inc. for the provision of mental health treatment services not covered by Medicaid for a one-year term effective July 1, 2018 through June 30, 2019, in an amount which may be less than, but shall not exceed \$60,000 annually, with the option to extend the agreement for four additional one-year terms. The SCCS Board of Trustees also authorizes the SCCS Executive Director to execute any subsequent extensions or amendments to such agreement. Ms. Connell-Freund made a motion to approve; seconded by Ms. Maddox. Ms. Kuckuck abstained. The motion carried. Resolution approved.

Ms. Barnes provided a levy update and the committee discussed the topic of the immigration impact to children.

Executive Director's Report

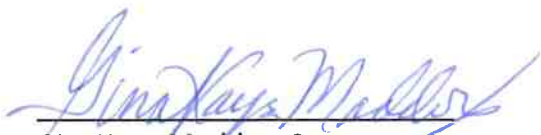
Ms. Barnes reported the following:

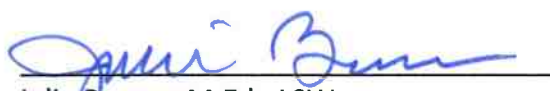
- Custody numbers have declined since last month. This week, there are approximately 751 children in agency custody, down from 776 last week and 792 last month.
- Currently, 38% of the children in custody are placed with relatives/kin.

- The Hotline has experienced an increased number of calls and screened-in reports lately. The Hotline staff developed a uniform way to track their work and capture at what level the screening decision is being made for each report. The staff have been trained and data will be formally compiled at the end of each month beginning in June.
- Intake caseloads are at a more manageable level due to the support of other departments through the Intake Overflow Plan, as well as the hiring of three new Intake employees on May 7 and an additional nine on June 11.
- The Protective Department average caseload is ten cases, per worker. The department is also currently servicing 50 Intakes, as a result of the Intake Overflow Plan.
- The new Family Preservation Unit in the Protective Department started on May 29. This unit will manage Alternative Response (AR) cases, traditional voluntary cases and cases with safety plans.
- Placement for aggressive teens has increased with many providers declining. The agency might have to look at out-of-state placements for them.
- The biennium budget included \$15 million for child care cost for kinship caregivers, however, it has been very hard for caregivers to meet the criteria and access the money. SCCS will continue to advocate at the state for changes to the criteria.
- The Human Resources (HR) Department processed and hired nine new caseworkers which brings the headcount to 325 full-time equivalents (FTEs).
- The HR Department is calculating the retention points for all non-bargaining unit/management (NBU/MGMT) employees. It is best practice to ensure that these points are routinely calculated.
- SCCS is moving forward to join the Ohio Department of Job and Family Services (ODJFS) network.
- The state began work on implementing a statewide solution for an Electronic Document Management System (EDMS) for all Ohio public children service agencies and SCCS staff have been participating in workgroups for the development of the system.
- SCCS received a final approval letter from the County of Summit to remove two back campus buildings, Astrup and Buchtel.
- County Council passed a Resolution declaring it necessary to renew a tax levy of 2.25 mills and provide for a 1 mill increase to establish a tax levy of 3.25 mills to be placed on the November 6 ballot. SCCS will meet with a polling company on June 27 regarding agency services and how best to get key messages to the voters. SCCS will also contract with TRIAD Communications Inc.
- The Annual Report is complete and a copy was placed at each board member's seat.
- Megan Bertram, Intake Supervisor and Leadership Academy participant, was introduced.

Adjournment

Ms. Connell-Freund requested a motion to adjourn. Ms. Holland moved; seconded by Ms. Miller-Dawson. There being no further business, the meeting adjourned at 5:58 p.m.


 GinaKaye Maddox, Secretary
 Board of Trustees


 Julie Barnes, M.Ed., LSW
 Executive Director