

**SUMMIT COUNTY CHILDREN SERVICES
BOARD OF TRUSTEES
JULY 25, 2017 MEETING MINUTES**

Board Members Present: Anna Arvay – Chair; Anne Connell-Freund – Vice Chair; GinaKaye Maddox – Secretary; Omar Banks; Pastor Luther Cooper; Nancy Holland; Beth Kuckuck; Keith Malick; Diane Miller-Dawson

Board Members Absent: Montrella Jackson, Katie Stoyhoff

Staff Present: Julie Barnes, Amy Davidson, Darin Kearns, Valarie Nash, Katerina Papas, Leann Benitez, Robert King, Sushila Moore, Mary Serapiglia, Michelle Tersigni, Beth Lowe - Recording Secretary

Others Present: Robin Schenault, Jen Thames

Call to Order and Roll Call

Ms. Arvay called the meeting to order at 5:37 p.m.

Approval of Minutes

Ms. Arvay requested a motion to approve the minutes of June 27, 2017. Mr. Banks moved to approve the minutes; seconded by Ms. Maddox. The motion carried.

Public Comment

Mr. Lavery submitted a request to speak to the Board regarding agency policies and procedures; however, he was not present at the meeting.

Women's Auxiliary Board

Ms. Thames, Women's Auxiliary Board (WAB) President, announced the following new programs implemented by the WAB: 1. The 'Birthday in a Box' program is a kit filled with birthday favors and small gifts to give to parents so they can celebrate with their child during their visit at the Family Interaction Center (FIC). 2. The 'Housecleaning Kit' program is a kit filled with cleaning supplies to give to families who are in need of supplies. At the WAB meeting in May, the following officers were installed for a two-year term: Mary Ann Sayre as Vice President; and Judy Swearingen and Linda Jones, as Recording Secretaries/Co-Chairs. The WAB also enjoyed a presentation at the meeting from Julie Buckeye, the creator of a chair fitness program called Balloflex. In August, the WAB will help pack and distribute school supplies, as well as host a craft table at the Summit for Kids event. On September 9, the WAB will hold its annual Rummage Sale from 8:30 a.m. to 2:30 p.m. at the Fairlawn Community Center. All donations such as household items, clothing, and books are welcome and can be dropped off in the Community Relations Department.

Committee Reports

Citizen's Advisory Committee (CAC)

Ms. Kuckuck, Committee Chair, reported that in lieu of the July CAC meeting, the committee participated in the agency's first Social Service In-Service Day on July 18. The day provided Social Service staff a variety of one-hour workshops along with a light breakfast, cookout lunch, and giveaways. CAC members contributed gift cards for the giveaways and helped serve lunch to the staff as a sign of their appreciation for serving the children and families of Summit County.

Rules Committee

Mr. Malick, Committee Chair, reported that the Rules Committee met today and reviewed the current Code of Regulations. The committee's recommended changes will be presented at the August 22 Board Meeting and voted on at the September 26 Board Meeting.

Resources Committee

Ms. Connell-Freund, Committee Chair, reported that the committee met today, approved the minutes of June 27, 2017, and heard a financial statement report from Mr. Kearns. As part of the Resources Committee report, Mr. Kearns provided a summary of the financial statement report to the full Board.

Resolution 07-2017-25/C

Authorization to execute an agreement for heating, ventilation, and air conditioning (HVAC) for full maintenance services between SCCS and The K Company Inc. for a one-year term of August 1, 2017 through July 31, 2018 in an amount not to exceed \$33,000 annually. The agreement can be renewed for an additional four one-year terms thereafter, at the sole discretion of the SCCS Executive Director and subject to available funding, at a total cost over the five-year period which may be less than but shall not exceed \$165,000. Ms. Connell-Freund made a motion to approve; seconded by Ms. Miller-Dawson. The motion carried. Resolution approved.

Resolution 07-2017-25/D

Authorization to purchase, under a state term contract, one 2017 Transit-150 XL Low Roof Wagon at a cost of \$27,647.50 and one 2017 Transit Connect XLT Wagon LWB at a cost of \$27,038.17 for a total cost not to exceed \$54,685.67. Ms. Connell-Freund made a motion to approve; seconded by Mr. Malick. The motion carried. Resolution approved.

Resolution 07-2017-25/E

Authorization to approve the revised agency policy and procedure entitled Family and Medical Leave Act – NBU & MGMT which includes the current language of the Family and Medical Leave Act (FMLA) and combines the agency's previous policy and procedure to the agency's new template. Ms. Connell-Freund made a motion to approve the policy and procedure as amended (Revision date of 2/24/2006 changed to 2/24/2009 and the word 'fact sheet' on page 1 under General Provisions changed to 'policy'); seconded by Pastor Cooper. The motion carried. Resolution approved.

Other Business

The Special Resources Committee Meetings to review the preliminary 2018 Budget are scheduled for August 2, 9, and 16 at 7:30 a.m. in WAB A. All board members are welcome and encouraged to attend.

Executive Director's Report

Ms. Barnes reported the following:

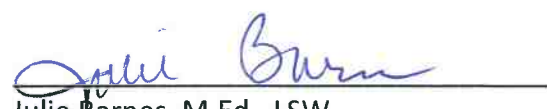
- Currently, there are 638 children in agency custody, as compared to 645 last month. The number of children in residential placements has declined from 46 last month to 44 this week. This is mainly a result of emancipations, as well as youth moving to the adult developmental disabilities (DD) system.
- The large new employee class is still in training and most will transition to the Intake Department as caseworkers when they have completed their training. Additionally, three new employees with current child protective service experience, joined Intake as caseworkers and should be able to assume a caseload relatively quickly.
- The agency is currently in an over hire situation to stay ahead of attrition especially due to the agency's lengthy training curriculum for caseworkers.
- Due to the increase of children in permanent custody (PC), a position from the Placement Unit will be shifted to the Adoption Unit. This position is being vacated as a result of a retirement.

- The agency has a contract for oral drug screens with Forensic Fluids. Collection can be performed nearly anywhere and completed within minutes thus eliminating barriers for families.
- SCCS submitted the following findings to the Public Children Services Association of Ohio (PCSAO) at their request for their second annual opioid statewide survey:
 - SCCS had 980 Emergency Temporary Custody (ETC) removals in 2016. A total of 466 of those had alcohol, and other drug (AOD) issues involved. That is 47.2% of the agency's total removals with AOD issues identified.
 - Of those 466 with AOD issues, 266 had opioid usage.
 - Opioids contributed to 27% of the agency's total removals for 2016.
- The Human Resources (HR) Department is working with nine new supervisors by hosting bi-weekly meetings with the group to discuss various HR aspects of their job, educate them on difficult topics, and to provide them with the skills to resolve them.
- Due to the computer virus that hit the European networks and spread to the rest of the world, the Information Technology (IT) Department will run monthly updates on all computers and servers unless a critical update is required and at which time IT will force updates for all computers.
- SCCS submitted a STARS grant proposal requesting \$600,000 each year for a five-year period. If awarded, the agency will enhance and expand the program to additional participants. Award notices are expected to be announced in September 2017. The agency also applied for a one-year, no-cost extension of the original STARS grant to utilize unused funds from the previous years.
- Kelly Aloisi, LSW has been selected as the new Summit County Training Supervisor. Ms. Aloisi will be responsible for community education for the agency as well as coordinate the Child & Family Leadership Exchange (CFLE), which is in its 23rd year.
- Northeast Ohio Regional Training Center (NEORTC) staff are in the process of completing bi-annual staff Individual Training Needs Assessments (ITNAs) as required per rule.
- NEORTC is also in the process of completing bi-annual site visits and focus groups with staff from the 14-county region to help us develop our training plan for the next two years.
- The governor signed the Biennium Budget. The Budget includes an additional \$15 million for child welfare services and an additional \$15 million for Kinship child care.
- The State is moving forward with the implementation of the Bridges Program (Foster Care until 21) which extends foster care services and supports eligibility for young adults through their 21st birthday. Contracted agencies will be responsible for running the program.
- The agency has drafted a strategic communication plan to educate the community on the opioid epidemic, the impact on children and families, as well as the financial burden to the agency.
- News Channel 5 followed Intake social worker, Lauren Brown, in the field to gain an understanding of the challenges workers face when they provide services to families affected by the opioid epidemic.
- The mid-year agency goals report was distributed to the board members. Ms. Barnes asked that the Board review the report and contact her if they have any questions or comments.
- The Citizen's Committee for Children Services' annual levy fundraiser auction is scheduled for September 28 from 5:30 to 8:00 p.m. at the Fairlawn Country Club.

Adjournment

Ms. Arvay requested a motion to adjourn. Ms. Maddox moved; seconded by Ms. Miller-Dawson. There being no further business, the meeting adjourned at 6:01 p.m.


 GinaKaye Maddox, Secretary
 Board of Trustees


 Julie Barnes, M.Ed., LSW
 Executive Director