

**SUMMIT COUNTY CHILDREN SERVICES
BOARD OF TRUSTEES
JANUARY 23, 2018 MEETING MINUTES**

<u>Board Members</u>	<u>Board Members</u>	<u>Executive Team</u>
Anna Arvay, Chair	✓ Montrella Jackson	✓ Julie Barnes
✓ Anne Connell-Freund, Vice-Chair	Beth Kuckuck	Amy Davidson
GinaKaye Maddox, Secretary	✓ Keith Malick	✓ Darin Kearns
✓ Omar Banks	✓ Diane Miller-Dawson	✓ Valarie Nash
Pastor Luther Cooper	✓ Katie Stoyhoff	✓ Katerina Papas
✓ Nancy Holland		

Staff Present: Darlene Baad; Jon Hart; Bob King; Sushila Moore; Jennifer Snyder; Michelle Tersigni; Beth Lowe - Recording Secretary

Others Present: Tom Lavery

Call to Order and Roll Call

Ms. Connell-Freund called the meeting to order at 5:33 p.m.

Approval of Minutes

Ms. Connell-Freund requested a motion to approve the minutes of December 15, 2017. Mrs. Stoyhoff moved to approve the minutes; seconded by Ms. Miller-Dawson. The motion carried.

Public Comment

Mr. Lavery addressed the Board regarding agency policies and procedures.

Committee Reports

Planning and Programs Committee

Ms. Holland, Committee Chair, reported that the committee met today and approved the minutes of November 28, 2017. SCCS Human Trafficking Workgroup members Krista Szalay and Kelly Aloisi gave a presentation on human trafficking and the role the agency has in addressing the problem in Summit County. On behalf of the board, Ms. Connell-Freund thanked agency staff for getting involved and becoming experts to help human trafficking victims and their families. Ms. Barnes gave a year-end report of the 2017 agency goals and presented the 2018 agency goals. All goals are linked to the 2015-2019 Strategic Plan.

Resources Committee

Ms. Connell-Freund, Committee Chair, reported that the committee met today, approved the minutes of November 28, 2017, and heard a financial statement report from Mr. Kearns. As part of the Resources Committee report, Mr. Kearns provided a summary of the financial statement report to the full Board. The agency plans to be on the ballot in November 2018 for a renewal with an increase, and Ms. Papas presented a timeline to file to the Board of Elections.

Resolution 01-2018-23/B

Authorization to approve the following personnel policies and procedures: 1) Probationary Periods – NBU & MGMT (revised); 2) Work Schedule – NBU & MGMT (revised); 3) Lunch Hour Schedule (delete). Ms. Connell-Freund made a motion to approve; seconded by Ms. Holland. The motion carried. Resolution approved.

Executive Director's Report

Ms. Barnes reported the following:


- In December, there were more children coming into care than exiting care, which increased custody by 19 children. Currently, there are approximately 700 children in custody.
- Intake cases will now be assigned by zip codes. It is anticipated this structure of assigning cases geographically will reduce drive times for workers, allowing them the opportunity to better plan home visits in close proximity and afford them more time for other job duties.
- The Intake Department was formally split between two directors. Dawn Boudrie was promoted from Assistant Director to Department Director, Intake Screening and Supports, and will report to the Deputy Director of Social Services.
- The agency was awarded three new grants. The 30 Days to Family grant will provide \$60,000 annually for two years to fund a family finding specialist to identify family for placement and connections on the most difficult cases at the front door. The Succeed grant will provide \$1,000 per year for two grant periods, to fund the training, stipend and incidentals for a support group for parents with an open case plan, led by trained parents who were successful in working through an open ongoing case plan. The Workforce Development grant will allow the agency to implement and evaluate the impact of evidence-informed workforce interventions that aim to improve child welfare workforce outcomes.
- On January 8, a class of seven new employees began. An additional supervisor position will also be added to the Intake Department to ensure that the worker-to-supervisor ratio is low.
- The Information Technology (IT) Department is in the beginning stages of onboarding with the state network even though the state has not made a formal commitment to accept SCCS.
- As a result of the agency's participation in the Child and Family Services Review (CFSR), the agency will not have to participate in the Child Protection Oversight and Evaluation (CPOE) review. However, the agency was required to submit a self-assessment.
- The agency's Leadership Academy was formed for succession planning and leadership development. Recently, the participants heard from four leaders during a Leadership Panel; learned about professional writing and received feedback on their individual writing skills; and learned about effective communication skills.
- An upcoming leadership coaching workshop is planned for current managers, as well as a one-on-one coaching to eight selected supervisory staff.
- SCCS will host eight field placement students this spring. Five of these students are a part of the University Partnership Program (UPP) and are specializing in child welfare.
- Changes to the Indian Child Welfare Act (ICWA) go into effect in Ohio on February 2, 2018.
- The agency's Wellness Committee is developing three-year goals with an emphasis on a holistic approach to wellness and stress reduction.
- The agency continues to issue frequent press releases; participate in media interviews; and post to Facebook in order to keep the community updated about the work of the agency.

Adjournment

Ms. Connell-Freund requested a motion to adjourn. Mrs. Stoyhoff moved; seconded by Mr. Banks. There being no further business, the meeting adjourned at 5:53 p.m.



GinaKaye Maddox, Secretary
Board of Trustees



Julie Barnes, M.Ed., LSW
Executive Director