

Child & Family Leadership Exchange (CFLE) Tuition and Attendance Agreement

Class XXIV | 2018-2019

Tuition: If selected to participate in the Child & Family Leadership Exchange Program, you or your sponsoring organization agree to pay a **\$1,250 non-refundable tuition fee** before the start of the program. Tuition fees cover program costs, including room and board at the overnight retreat. A limited number of scholarships may be available depending on available funding. **If you would like to apply for a scholarship, please attach a separate letter signed by your agency director. Tuition is due by August 31, 2018.**

Attendance: To be eligible for graduation from the Child & Family Leadership Exchange program, participants must attend all CFLE class sessions and events during the class year – please see the enclosed 2018-2019 CFLE Program Schedule. This includes the Orientation Luncheon, the Community Leaders Reception, the two-day **overnight** retreat in September; and all monthly class sessions, including traveling with the class by bus when a bus is used. A graduation ceremony and dinner will be held in May 2019. In addition, participants are required to complete additional, pre-class activities each month. Though emergencies do arise, class members missing more than two sessions, for whatever reason, will not be eligible for graduation unless they complete equivalent make-up work/activities as approved by the CFLE Advisory Committee.

Considering the anticipated support from your employer and family, if you are unable to make the required commitment at this time, please apply at a future date.

SPONSORING ORGANIZATION'S AGREEMENT

_____ *(Recommended participant's name)* has my full support for the time commitment required to participate effectively in the Child & Family Leadership Exchange Program during the upcoming year.

Signature of Director/Executive

Date

Printed Name of Director

Name of Sponsoring Organization

APPLICANT'S AGREEMENT

As a potential participant in Child & Family Leadership Exchange, I understand that attendance is required and I commit to attend monthly class sessions, various pre-class activities and special CFLE events.

Signature of Applicant

Date

Applications must be postmarked by May 11, 2018.

All applicants will be notified of acceptance status in June 2018.
The program year begins with the Orientation Luncheon in July 2018.